

NOTICE OF MEETING

FORT BEND COUNTY MUNICIPAL UTILITY DISTRICT NO. 25

TO: THE BOARD OF DIRECTORS OF FORT BEND COUNTY MUNICIPAL UTILITY DISTRICT NO. 25 AND TO ALL OTHER INTERESTED PERSONS:

Notice is hereby given that the Board of Directors of Fort Bend County Municipal Utility District No. 25 (the "District") will hold a regular meeting, open to the public, on Thursday, March 21, 2024, at 5:30 p.m., at the District Administration Building, located at 10347 Clodine Road, Richmond, Texas, 77407, inside the boundaries of the District, said address being a meeting place of the District to consider, discuss and adopt such orders, resolutions or motions and take other direct or indirect actions as may be necessary, convenient or desirable with respect to the matters listed below. Residents who prefer to attend the meeting virtually, join in via Zoom (Meeting ID: 873 1227 7226 Password: 402228); Telephone Access +1 346 248 7799 (87312277226#). Everyone must identify themselves once admitted to the meeting.

1. Approve the minutes of previous meeting(s).
2. Receive and consider comments and questions from the public (limited to 3 minutes per person). By state law, comments by the Directors on any item not on the agenda shall be limited to: (i) statements of specific factual information given in response to any inquiry; (ii) a recitation of existing policy in response to any inquiry; and (iii) a proposal to place the subject on a future agenda.
3. Receive Developer's report.
4. Receive Tax Assessor/Collector's report, including:
 - a. Approval of checks drawn on the tax account; payment of invoices presented; and tax refunds;
 - b. Consider granting exemptions from taxation for tax year 2024 and the adoption of a resolution in connection therewith;
 - c. Adopt a resolution authorizing additional penalty on delinquent taxes; and
 - d. Adopt a resolution concerning tax collection procedures.
5. Receive Delinquent Tax Attorney's report, including:
 - a. Authorize termination of water service to delinquent taxpayers.
6. Receive District Engineer's report, including Projects, Disaster Recovery and Development, and the following:
 - a. Permit Amendments and renewals;
 - b. Capacity analysis;
 - c. Authorize and/or approve Bond application reports;
 - d. Construction of non-capital projects;
 - e. Coordination of projects with Project Management Engineer;
 - f. Developer projects, new development and requests for service;
 - g. Authorize and/or concur with the design, advertisement for bids and/or award of contracts for the construction of water, sanitary sewer and drainage or other facilities within the District;
 - h. Approve and/or concur in the approval of pay estimates and change orders on current

- iv. Consider other actions or issues associated with billing.
- d. Information Technology Reports and other information, including:
 - i. Fixed Network Update (meter reads and analytics); and
 - ii. Other Information Technology related items.
- e. Financial Services Report, including:
 - i. Approve the District Bookkeeper's Report, the Investment Report, and other Financial Reports and payment of bills.
- f. Human Resources, Operations Group Goals, Policies and General Policy matters, including:
 - i. Update, review and approve, if appropriate, Policy Manuals, SOPs, etc.; and
 - ii. Any other matters deemed appropriate and related to overall Administrative items, Human Resources, etc.
- g. Risk Management Policies, Regulatory Compliance Matters, Standard Operations Procedures (SOPs), Red Flag Policies, Safety Reports, Group Goals and other related administrative items, including:
 - i. Approve SOPs presented;
 - ii. Approve any policy changes and /or amendments;
 - iii. Ongoing training items;
 - iv. Community Projects and Communication;
 - v. Approve the five year "Water Conservation Plan"; and
 - vi. Risk Management items.
- h. Executive Management Reports to include Financial/Budget, Group Goals, Strategic, Legal, Engineering, Project and Future Strategic Planning updates, including:
 - i. General legal items;
 - ii. General engineering items;
 - iii. General project items; and
 - iv. Future/Strategic Planning issues (overall).
- 9. The Board of Directors reserves the right to convene in Executive Session to deliberate, review and discuss matters as authorized under the Texas Open Meetings Act, Chapter 551, Texas Government Code.
- 10. Reconvene in public session and authorize any necessary action resulting from Executive Session.
- 11. Such other matters that may come before the Board.



Executive General Manager for the District

(DISTRICT SEAL)

